



POSITION: Photo/Video Team Coordinator

Reports to: Vice President of Operations

REQUIREMENTS:

DUTIES:

1. The Coordinator ensures that the PVT has a viable plan for each mission and that the team performs the tasks listed in the job descriptions. Normally one photographer and one videographer will be assigned to each mission. More may be assigned based on the mission.
2. The Coordinator is responsible for maintaining an Archival Hard Drive containing all the photos and videos. This drive will be stored in a remote location from the Video Archives and the Photo Archives