



Villages Honor Flight

Guardian Requirements and Application Instructions

Guardians have a very important role in the mission of Villages Honor Flight. Guardians are the volunteers who escort/assist veterans during the entire mission. From the first preflight meeting to the post-flight reunion, the guardian is there to ensure that the vets have a safe and enjoyable experience. Each veteran will be assigned their own guardian.

Requirements

- **Age**
 - In general, Guardians must be at least 18 (on the day of the flight) and no older than 75 (on the day of the flight)¹, and must be in good physical condition. A typical flight is 20+ hours and guardians will often walk 5+ miles during the day. A guardian may be asked to push a wheelchair for several hours and may be asked to load and unload wheel chairs from the bus.
 - Applicants who will be 17 on the day of the flight (but not yet 18) will be considered providing they are enrolled in a sanctioned ROTC program, are recommended by the ROTC commander and have parental permission. This is coordinated by the Guardian Coordinator; see [Contacts](#) page on the web site for contact information.
 - Applicants above the age of 70 who will not have attained the age of 76 by flight day will be required to submit documentation from their personal physician certifying that they are "fit to fly". Applicants over 70 should contact the Villages Honor Flight Medical Advisor for specific instructions (see [Contacts](#) page on the web site).
- All guardians, regardless of age, must pass a medical review at the first preflight meeting by the Medical Advisor before they are accepted.
- Guardians should be prepared to attend two mandatory meetings prior to the actual flight date:
 1. 1st PreFlight meeting approximately 6 weeks before the flight
 2. 2nd PreFlight meeting approximately 2 weeks before the flight.
- Guardians must have a cell phone for flight day. Candidates who do not have a cell phone for day-to-day use can purchase a Trac Phone (or similar)
- Guardians must have an email account and check it frequently. Email is the primary way that Villages Honor Flight will communicate with guardians. Once a guardian has been contacted about their flight, they will be asked to check their email at least every other day. During the week before any preflight meetings and the week before the flight, guardians will be asked to check their email daily.

¹ A guardian will be considered "too old" if he/she has attained their 76th birthday by flight day



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- Guardians must be CPR certified as of flight day. Presentation of a valid CPR card on/before the 2nd preflight meeting is required. Villages Honor Flight coordinates CPR training sessions frequently. Cost is \$5.²

Guardians are expected to pay their way by making a \$350 Guardian "donation". **Do Not include payment with your application.**

This payment can eventually be made by check or on-line on our [Donation Page](#). If you pay by check, please make the check payable to "Villages Honor Flight" with "VHF - Guardian" in the memo section. "Guardian" is important. If you pay on-line, then please indicate that the on-line donation is for "Guardian"

- **Do not include a check with your application and do not pay on-line when you submit your application.** Guardians will be asked to donate after they have been accepted for a particular flight or when contacted by Villages Honor Flight.

Guardians must understand that although they are paying their own way, they have done so for the privilege of escorting a WWII or Korean War hero for this trip and are NOT there as tourists or sightseers. Their job is the safety and well-being of their veteran and making sure their veterans are where they need to be when they need to be, and help meet their veteran's personal needs throughout the day. This may include assisting a veteran in the restroom.

Application Steps

1. Download an application
2. Fill out application (probably by printing it out and filling it out by hand). When you fill in your Last, First and Middle names, have the photo ID you will use on the flight (driver's license or passport) in your hand. The information you provide on the application must agree EXACTLY with your photo ID. If you do not have a valid driver's license or valid passport, contact us so we can determine if your identification is acceptable for TSA. Sign and date the application. Your signature indicates that you:
 - a. have read these instructions, including the requirements, and are willing to abide by them.
 - b. have entered data on the application that is accurate to the best of your knowledge
 - c. agree to the "do not sue" provisions

Do not submit an application knowing that you do not meet all the requirements. Contact Villages Honor Flight first.

² The cost for the training course is zero; the cost for a CPR card verifying course attendance is \$5



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3. Mail application to the address at the bottom of the application or create a pdf file and email the file to guardian@villageshonorflight.org or gc1jmyers@gmail.com
4. All guardians fly on a first come, first served basis. Your priority is based on when we receive your application.
5. You will be contacted once your application has been received. If you are not contacted within 21 days of submitting your application, please contact our InfoLine at (352) 432-1382 or via email at InfoLine@villageshonorflight.org
6. When you are contacted, you may be asked to clarify information you provided on the application.
7. Being contacted does not mean acceptance. No guardian is accepted until they pass First Preflight Meeting Screening.



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GUARDIAN APPLICATION

Honor Flight would not be successful without the dedicated help provided by the volunteers.

Date - -
DD MMM YYYY

This application is for a new guardian (has not flown with Villages Honor Flight before). Experienced guardians can fill out a Fly Again Request.

Name						DOB	<u> </u>	-	<u> </u>	-	<u> </u>	<u> </u>
Address												
City						State	<u> </u>	ZIP	<u> </u>			
Phone	Home	<u> </u>	Cell	<u> </u>								
Email	<u> </u>											
Occupation	<u> </u>											
Are You a Veteran?	<input type="checkbox"/>	If so, please indicate BRANCH of service and when/where you served										
<u> </u>												
How did you learn about Honor Flight?	<u> </u>											
Why are you volunteering for Honor Flight?	<u> </u>											
Prior volunteer experience?	<u> </u>											
Medical Background?	<u> </u>											
Current CPR card?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	If Yes, when issued?									

Emergency Contact Information:

Name	<u> </u>		
Address	<u> </u>		
City, State, ZIP	<u> </u>	<u> </u>	<u> </u>
Phone (home, cell)	<u> </u>	<u> </u>	
Relationship to you	<u> </u>		

By filling out this application, you are applying to be a guardian (only) with Villages Honor Flight. If you wish to volunteer for other opportunities as well, please fill out a Volunteer Application.

Please complete page 2.

Please Review Carefully and Sign:

The undersigned acknowledges and agrees that:

1) I hereby release the photographer and **Honor Flight** from all claims and liability relating to said photographs. I hereby give permission for my images captured during **Honor Flight** activities through video, photo, or other media, to be used solely for the purposes of **Honor Flight** promotional material and publications, and waive any rights of compensation or ownership thereto.

2) I further state that medical insurance is the responsibility of the Volunteer and I understand that **Honor Flight** nor the provider of private aircraft ("Flight Provider") provides medical care. I understand that I accept all risks associated with travel and other **Honor Flight Network** activities and will not hold **Honor Flight**, the Flight Provider, or any person appearing or quoted in any advertisement or public service announcement for or on behalf of Honor Flight responsible for any injuries incurred by me while participating in the **Honor Flight** program.

3) I am about to voluntarily participate in various activities, including flying activities, of Villages Honor Flight, as passenger. In consideration of this organization permitting me to participate in these activities, I, for myself, my heirs, administrators, executors and assigns, hereby covenant and agree that I will never institute, prosecute, or in any way aid in the institution or prosecution of, any demand, claim or suit against the organizations known as Villages Honor Flight and Honor Flight™ Inc. for any destruction, loss, damage or injury (including death) to my person or property which may occur from any cause whatsoever as a result of my participation in the activities of the Honor Flight organization.

If I, my heirs, administrators, executors, or assigns should demand, claim, sue or aid in any way in such a demand, claim or suit, I agree, for myself, my heirs, administrators, executors, and assigns to indemnify the Honor Flight organization for all damages, expenses, and costs it may incur as a result thereof.

I know, understand, and agree that I am freely assuming the risk of my personal injury, death or property damage, loss or destruction that may result while participating in the Honor Flight organization activities, including such injuries, death, damage, loss or destruction as may be caused by the negligence of the Honor Flight organization

I also understand and agree that I may be held liable for any damages or loss to the Honor Flight organization which is caused by my gross negligence, willful misconduct, dishonesty, or fraud and for limited damages or loss to the **Honor Flight** organization which is caused by my simple negligence.

I further understand that the term Honor Flight organization includes the non-profit organizations known as **Villages Honor Flight** and **Honor Flight**™ Inc. and any officer, agent and/or employee thereof.

I authorize **Villages Honor Flight** and/or Honor Flight™ Inc. officials to release my contact information (home phone and address) to other requesting individuals who participate in the same flight for purposes of communication and camaraderie with other participants..

SIGNED* : _____ DATE: ___ - ___ - ___

if under 18, parent/guardian must also sign below

PARENT/GUARDIAN SIGNATURE : _____ DATE: ___ - ___ - ___

When completed, please send:

via email to: guardian@villageshonorflight.org or gc1jmyers@gmail.com

or

via paper mail to: Villages Honor Flight, Inc
PO Box 490
Lady Lake, FL 32158-0490

Please print "Guardian Application"
in the lower left corner on the front
of the envelope